

The Owner  
Southdowns Home Owners Association NPC  
CNR JOHN VORSTER & KAREE STREET  
IRENE  
PRETORIA  
0062

02 September 2022

Dear Sir/Madam

**RE: MINUTES OF THE ANNUAL GENERAL MEETING OF SOUTHDOWNS HOME OWNERS ASSOCIATION NPC**

We refer to the Annual General Meeting held on **Wednesday, 20 July 2022** and attach hereto for your information and safekeeping:

- The Minutes of the Meeting

Kindly peruse the documents and please take note of owner's liability in respect of the proceedings at the Annual General Meeting.

We assure you of our best attention at all times.

Yours Faithfully,

# **MINUTES OF THE 15<sup>th</sup> ANNUAL GENERAL MEETING OF SOUTHDOWNS HOME OWNERS ASSOCIATION NPC**

**REGISTRATION NUMBER: 2005/021423/08**

**HELD ON WEDNESDAY, 20 JULY 2022 AT 17H30  
AT IRENE COUNTRY CLUB**

## **1. OPENING & WELCOME**

**Mike Maritz** was elected as Chairperson for the meeting and welcomed all members present.

The Chairperson confirmed that notice, was given of the Annual General Meeting in terms of Memorandum of Incorporation of the Home Owners Association.

## **2. PROXIES & QUORUM**

Member attendance was as per the attendance register. Proxies were recorded as apologies.

Owners of 94 (ninety-four) stands, were present, either in person or by proxy, and eligible to vote. This number was sufficient to form a quorum. In terms of the MOI of the Home Owners Association, the meeting was declared duly constituted.

- Daleen Hennig (Estate Manager) was in attendance.
- Madeleine Lottering (Pretor Group) was in attendance.

## **3. APPROVAL OF MINUTES OF THE 14<sup>TH</sup> ANNUAL GENERAL MEETING**

The minutes of the Annual General Meeting held on **24 June 2021** were taken as read and approved by the meeting.

- Adopted : 83
- Rejected : 0
- Abstain : 11

## **4. CHAIRMAN'S FEEDBACK REPORT**

The Chairman's Report was duly proposed, seconded and unanimously approved by the members.

## **5. FINANCIAL FEEDBACK**

The Financial Report was duly proposed, seconded and unanimously approved by the members.

## **6. VOTING:**

### **6.1 APPROVAL OF THE ANNUAL FINANCIAL STATEMENTS PERIOD ENDING 28 FEBRUARY 2022**

The Audited Financial Statements for the year ending **28 February 2022** were tabled, presented and approved by the meeting.

- Adopted : 94
- Rejected : 0
- Abstain : 0

## **6.2 APPROVAL OF OPERATING BUDGET FOR 2022-2023**

The Operating Budget for the year period **2022-2023** was tabled, presented and approved by the meeting.

- Adopted : 94
- Rejected : 0
- Abstain : 0

## **6.3 APPROVAL OF CAPEX BUDGET FOR 2022-2023**

The Capex Budget for the year period **2022-2023** was tabled, presented and approved by the meeting.

- Adopted : 94
- Rejected : 0
- Abstain : 0

## **6.4 APPROVAL OF CAPEX BUDGET FOR 2023-2024**

The Capex Budget for the year period **2023-2024** was tabled, presented and approved by the meeting.

- Adopted : 94
- Rejected : 0
- Abstain : 0

## **6.5 APPROVAL OF THE APPOINTMENT OF THE AUDITORS**

The appointment of **AFCA & Partners** was tabled, presented and approved by the meeting.

- Adopted : 94
- Rejected : 0
- Abstain : 0

## **6.6 APPROVAL OF THE CHANGES TO THE MEMORANDUM OF INCORPORATION (MOI)**

The approval of the MOI was tabled, presented and approved by the meeting by Special Resolution.

- Adopted : 88
- Rejected : 5
- Abstain : 1

## **6.7 APPROVAL OF THE SHOA CODE OF CONDUCT**

The Code of Conduct was tabled, presented and approved by the meeting by Ordinary Resolution.

- Adopted : 75
- Rejected : 15
- Abstain : 4

## 6.8 RATIFICATION OF THE BUILDING GUIDELINES

It was recorded that no changes were presented or affected for the Building Guidelines.

## 6.9 ELECTION OF DIRECTORS

The nominations and elections were recorded as per the below:

NOMINATIONS	ADOPTED	REJECTED	ABSTAIN	%	RESULTS
Albert Fenske	91	0	3	97%	Elected
Gerhard van Deventer	91	0	3	97%	Elected
Gillian Miller	51	1	42	54%	
Kevin Forsberg	93	0	1	99%	Elected
Kosie Combrinck	92	0	2	98%	Elected
Lodi Olivier	67	18	9	71%	Elected
Mike Maritz	93	0	1	99%	Elected
Petra van der Linde	93	0	1	99%	Elected

## 7. CLOSURE

There being no further matters under discussion, the Chairperson thanked the members for having attended and closed the meeting at 19h20.

Signed on this 3<sup>th</sup> day of September 2022.

  
 CHAIRPERSON